



## 2019 CONSTRUCTION EXCELLENCE AWARDS COMPETITION



### MEMBERSHIP CATEGORIES

- Contractor
- Manufacturer
- Distributor
- Independent Rep

*All entries must be submitted by a CISCA member.*

Entries must be submitted on-line.

The Ceilings and Interior Systems Construction Association (CISCA) invites applications for their Construction Excellence Awards competition.

### CALL FOR ENTRIES

Award winners will be recognized at the dinner on **Wednesday, April 24, 2019**, during the CISCA Convention in National Harbor, Maryland. The awards ceremony features a multi-media presentation of all submissions and winning projects. Winners will be featured in the Acoustical Interior Construction magazine and on the CISCA website.

**Entries are due no later than January 31, 2019.** A special entry fee is available for entries received by **January 11, 2019.** No late entries will be accepted.

**Be sure to read this material in its entirety as there have been changes to the submission requirements.**

- All entries must be submitted by a CISCA member.
- All entries will be judged against others submitted in the same category

### DETERMINE YOUR MEMBERSHIP CATEGORY

**Contractor – Manufacturer – Distributor – Independent Rep**

### AWARD CATEGORIES / DESCRIPTIONS

**Office** – Renovation or construction of office space

**Education** – Renovation or construction of a school or college

**Healthcare** – Renovation or construction of a hospital or other healthcare facility

**Retail** – Renovation or construction of a retail space such as a store or mall

**Civic** – Renovation or construction of an airport; government facility; museum; library; churches, sports and entertainment facilities or other public building

**Boutique** – Unique interior projects less than 10,000 square feet.

**NOTE:** Entries submitted in the wrong category may be disqualified by the judges.

**After selecting the category;** the project will be submitted into one of two sub-categories (based on the size of the work done by the contractor, manufacturer, distributor or independent rep submitting the project).

### Size Sub-Category Descriptions:

- **Larger than 50,000 square feet**
- **Smaller than 50,000 square feet**

It is important to understand that the “Square Feet” is intended to mean INSTALLED Square Feet (not the project size).

**Example 1:** Contractor has installed ACT ceilings, Wood ceilings, Metal ceilings, Felt ceilings etc. If the total installed product portfolio exceeds 50,000 sq. ft then they qualify for the ‘Larger than 50,000 square feet’ category.

**Example 2:** Manufacturer is submitting for a Metal or Wood Ceiling installation. If the installed Square Footage of your product is less than 50,000 square feet then you must submit in this category. This is regardless if the contractor installed other products. It only takes into consideration what product is being submitted for the award.

**Example 3:** A contractor with multiple installed ceilings totaling less than 50,000 square feet in a project with a gross project size of 100,000 sq. ft would still only qualify for the ‘Smaller than 50,000 square feet’ category.

**The project then is entered into a region based on where the project was located (the dividing line is the Mississippi River).**

### Region Sub-Category Description

- **West (Projects West of the Mississippi)**
- **East (Projects East of the Mississippi)**
- **Projects outside of North America should enter in the International Region**

### All required material should be submitted online. The following material is required:

- 10 pictures of 300 dpi or higher. Dark and low-resolution photos may not be able to be used in the magazine. Photos up to 100 mb can be used. Cell phone images should be sent at the highest resolution possible.
- Membership type; category; sub-category and region must be selected for each project.
- Video – No longer than 5 minutes in length is optional (bonus judging points awarded if included and they will be played during dinner in Maryland)
- Photos before the project began and during are helpful for judging (bonus judging points may be awarded if included)
- Short Paragraph to use in the program; magazine and on the website. You may use company and project names in this paragraph.
- Long Paragraph (up to 500 words) for the judges. This should clearly describe the challenges faced with the project. Tell the judges why this project should win. No names of companies or projects are to be used in this essay. Points WILL be deducted for each name that is inserted in the essay or name of photos. When thinking about what to include regarding job conditions, consider the challenges a job site might present to the contractor with regards to a difficult space to work within (lots of other tradesmen and equipment working at the same time making installation more difficult); unusual heights and the complexity of installation due to these heights or other extreme unusual outside influences that challenged the installation process. Many times, the submittals include the statement “the job had a short time frame for installation” or something of that nature and depending on the project and products installed that may or may not be considered a “job condition”.
- Short Paragraph to give any needed explanation on the pictures without name. Points WILL be deducted if the name of the project or product names are inserted.
- Be mindful of the name you give your photos. The judges see these names. If the name gives the name of the project or other identifying information, points will be deducted.
- List other companies that worked on the project. Only CISCA members will be recognized in the CISCA material.
- Be sure to list the General Contractor, Architect and Acoustician as they will be recognized whether or not they are CISCA members.

## AWARD TYPES



## AWARD TYPE

A project may only win one award. If a project wins any of these awards:

**Founder's Award** — Selected by the judges as the best overall submission from all the entries received. The three projects with the highest scores by the judges during the first round, regardless of who submitted the project or which category they were submitted into, are moved to round two of judging. The judges then vote for which of the three was the best submission.

**Contractor's Grand Award** — Selected by the judges as the best overall submission from all the entries submitted by contractors. The three projects with the highest scores by the judges during the first round, are moved to round two of judging. The judges then vote for which of the three was the best submission.

**Manufacturer's Grand Award** — Selected by the judges as the best overall submission from all the entries submitted by manufacturers. The three projects with the highest scores by the judges during the first round, are moved to round two of judging. The judges then vote for which of the three was the best submission.

**Distributor's Grand Award** — Selected by the judges as the best overall submission from all the entries submitted by distributors. The three projects with the highest scores by the judges during the first round, are moved to round two of judging. The judges then vote for which of the three was the best submission.

**Independent Rep's Grand Award** — Selected by the judges as the best overall submission from all the entries submitted by independent reps. The three projects with the highest scores by the judges during the first round, are moved to round two of judging. The judges then vote for which of the three was the best submission.

**Gold award** — The five awards stated above will be presented at the end of the presentation of the Gold awards. Winners will be advised they are receiving an award but will not be told if it is the Gold or one of the five stated above.

## REQUIREMENTS

### ENTRY REQUIREMENTS

- Projects must be completed within 12 months of the date due and not have been previously submitted.
- No maximum number of total entries from one company
- A maximum of one entry in any one category and sub-category from one company
- No project may be submitted in more than one category by the same company
- Winning projects will receive one award. Additional awards may be purchased.

### FEES

### FEES:

- \$500 fee if submitted by January 11, 2019
- \$800 fee if submitted between January 12 and January 31, 2019
- \$1,500 fee if submitting company is not a CISCA member. Fee includes a one-year membership.

## JUDGING CRITERIA

*PLEASE READ THIS SECTION CAREFULLY*

- A panel of industry representatives will judge the entries.
- All entries are to be submitted online using the link on the CISCA website. No physical entries will be accepted.
- The presentation quality will count for 20% of the total points. The presentation includes the quality of the photos (clear) and descriptive quality (clearly show the work) and the narrative. The narrative should be written clearly and tell about the project.
- The remaining 80% of the total points will cover the technical quality of the job. See the judges score sheet on next page.
- There are also 10 bonus points that can be received. Five bonus points may be awarded for a video included of the project, up to 5 minute in length and five bonus points may be awarded if there are pictures of the site before the project began and during construction.
- When thinking about what to include regarding job conditions, consider the challenges a job site might present to the contractor with regards to a difficult space to work within (lots of other tradesmen and equipment working at the same time making installation more difficult); Unusual heights and the complexity of installation due to these heights or other extreme unusual outside influences that challenged the installation process.
- Many times, the submittals include the statement “the job had a short time frame for installation” or something of that nature and depending on the project and products installed that may or may not be considered a “job condition.”

## OVERALL PRESENTATION AND APPEARANCE OF ENTRY

### Photographs

A minimum of 5 (maximum of 10), 300 dpi photos must be included. Up to 10 unique additional photos may be included if they show the project before and during construction. Provide a brief description of the photo in the caption section — **BE SURE NOT TO USE THE NAME OF THE PROJECT, NAME OF THE PRODUCT OR ANY COMPANY NAME IN THE NAME OF THE PHOTO OR THE PHOTO DESCRIPTION.** Photos should be good quality photos which clearly show the judges the project. Photos do not have to be professionally done, but if they are, be sure to obtain reproduction rights from the photographer for CISCA’s use without limitation. It would be helpful to the judges to have photographs of the project before and during the construction. Project name and company or specific product names should not be in the photographs. Points WILL be deducted if the project name, company names or product names are inserted.

If using photos lower than 300 dpi, please be aware that they may not reproduce well in the program, magazine or on the website. Some things to be mindful of:

**Contrast** – It is hard for the judges to review photos that are dark.

**Orientation** – Review the photos you upload to be sure they are displaying correctly. If they are on their side or upside down you will need to rotate the original photos and upload them again. Photos which do not display as you intended are difficult to judge.

**Photographs** – Do not use a photo more than once in the entry. Judges will deduct points if you upload your photos in the 10 additional photo sections again. The 10 additional photos must be unique from the others submitted.

**Video** – Do not make a video of your still photos and provide that for additional points.

**Points will be deducted for such videos.**

### Narrative

A maximum of 500 words providing details about the size and scope of the project. Narrative should include information on the challenges and special obstacles encountered on the project; the degree of difficulty or extenuating circumstances encountered in completing the project. Basically, answer these questions:

What makes this project special?

What qualifies this project for an award?

Don’t use phrases like “tight timeline” or “difficult working conditions” without an explanation.

**NOTE: THIS NARRATIVE SHOULD NOT INCLUDE THE NAME OF THE PROJECT, THE LOCATION OF THE PROJECT, SPECIFIC PRODUCT NAMES, THE NAME OF THE CONTRACTOR, MANUFACTURER, DISTRIBUTOR, INDEPENDENT MANUFACTURERS REP, ARCHITECT, OTHER COMPANY THAT WORKED ON THE PROJECT OR PERSONS WHO WORKED ON THE PROJECT. IF INCLUDED, POINTS WILL BE DEDUCTED BY THE JUDGES.**

## JUDGING CRITERIA

There is a total possible score of **70 points** and **10 bonus points**. Listed below are the different judging selections. The quality of each entry's presentation will have important bearing on its chance to win.

## PRESENTATION OF PROJECT

Scored on a scale of 1-5; with 1 being poor and 5 being excellent.  
**This is 20% of the total score (5 points each).**

1. Photographs (Quality of photos)
2. Photographs (Descriptive quality - shows the work)
3. Narrative (Descriptive quality)
4. Narrative (Presentation quality of the writing)
5. Addition Photo and Video Presentation - if included, these will be judged based on whether or not they enhanced the entry. Duplicate photos and videos are discouraged as they do not enhance the entry.

## TECHNICAL QUALITY

Scored on a scale of 1-10; with 1 being poor and 10 being excellent.  
**This is 80% of the total score (10 points each).**

1. Quality of Job
2. Complexity of Job (Installation)
3. Complexity of Job (Manufacturing process)
4. Job Conditions
5. Overall Finished Project